

COURSE OF ORTHODOX CHRISTIAN STUDIES

Length of Programme

The curriculum shall extend over a minimum of one year of part-time study by distance learning mode.

Application

A person who wishes to be admitted to the Course of Orthodox Christian Studies shall submit:

- The completed application forms.
- Copies of necessary documents: Certified copy of Identity Document or Passport, matriculation/ high-school certificate, other qualifications).
- A once-off, non-refundable application fee.

Eligibility for admission

Before a person can be registered as a student, he or she must have provided evidence that he or she has the qualifications or prior experience that satisfies the Academy that he or she would be able to undertake the work and complete the requirements of the Programme.

The language of communication and of instruction is English. It is thus imperative that students should be proficient in English.

Curriculum

A student must complete all of the following modules, as outlined below:

- The Message of the Bible
- The Faith of the Church
- A Journey through Time
- Celebrating the Faith

Method of Study

Each module includes an intensive reading programme. Students receive the syllabus, bibliography and course objectives. They are guided in their reading and notetaking and then given essay topics or a series of questions to answer.

Extensions

Extensions on assignments or examinations may be requested if necessary. The appropriate mentor or lecturer must be notified. A penalty of up to 10 % per week will be deducted from the mark achieved in the assignment or examination.

The Pass Mark for each module

The pass mark in any module is 50%. The mark for each module derives from formative and summative assessments, each carrying their own weight and contributing towards the final mark.

Submission Dates

All assignments must be completed and emailed by the due dates set by the Coordinator of the Course.

Credit

A student shall obtain credit for a module if he or she has obtained a mark of 50% or more.

The final mark obtained by a student in a qualifying module shall be published as a percentage. All modules are compulsory and should be taken in succession and must all be passed.

Completion of requirements for the Programme

In order to qualify for the certification, a student must obtain credit for each and all of the modules.

Credit for previous studies

Students that registered at another institution and have been following a similar course of studies and who think they may be entitled to credit for some of the modules, are requested to provide an official transcript from that institution as well as the content of the modules in question.

Failing modules and cancellation of registration

A student who fails to obtain credit in a module may be permitted by the Academy to repeat the module. Repeating a module means re-registering for the module, repeating all the work for the module, undergoing all the assessments again and paying the required tuition fee. If a student fails to complete the requirements, the Academy may refuse to renew his or her registration if he or she has not completed the requirements for the Course within 18 months of the date of first registration. It is possible to obtain written permission from the Academy and put the registration into abeyance for a specified period, which will not then count as part of the registration period.

Withdrawal of credit after lapse in registration

The Academy may withdraw credits obtained by examination or exemption in a qualifying module if a student allows his or her registration to lapse for a period of two years or longer.

Award of Certificate with distinction

The Certificate will be awarded with distinction to a student who has obtained an average of 75% or more as a final and total mark.

Last day for registration, re-registration and entry to classes

Registration must preferably be completed a month prior to the start of the Course. The last date for admission is the day before the start of each academic year. Should this be the case, responsibility rests with the student to ensure he or she will obtain the required bibliography timeously and be able to maintain the necessary momentum in the studies.

The academic year runs from January 1 to December 31

St Mark's Academy reserves the right to amend or change these rules and regulations as required.